



portland early learning project

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Spanish Language in Play (SLiP) Enrollment Policies:

Registration:

- Due to the popularity of our programming, class size is limited and space in a program is not guaranteed until payment is received.

Cancellation/Refund:

- **For Family and Parent/Child Spanish Language in Play (SLiP) classes:**
 - Full credit OR a Refund minus 10% processing fee is available before the session begins.
 - Credit-only is available after the first class. No refunds or credits will be made for missed classes.
 - Pro-rating is available to families who provide exact dates of absence prior to registering.
- **For Full-year Spanish Language in Play (SLiP) classes:**
 - A \$10 late fee will be assessed to payments received after the stated deadline.
 - Withdrawal Requests made **4 or more business days before the first class** will receive a full refund.
 - Withdrawal Requests made **less than 4 days before the first class** will receive Full Credit OR a Refund minus \$20 processing fee
 - Withdrawal requests made **between Fall and Winter/Spring sessions** will receive a full refund minus the amount of the first payment
 - Credit is non-transferable.
 - No refunds or credits will be made for missed classes.
- **For SLiP Camps:**
 - Requests made 4 more business days before the first day will receive a full refund.
 - Requests made less than 4 business days before the first day will receive a Full Credit OR a Refund minus \$35 cancellation fee.
 - No credits or refunds are available after the first day of camp.

Sibling attendance in Parent/Child Spanish Language in Play Classes:

We love to have siblings in our programs! In order for this to enhance participant learning, we ask that you respect the following policies:

- The parent or guardian accepts full responsibility to ensure the safety and well-being of their child/ren and releases PELP from any liability.
- The group class setting must maintain 1) a physically safe space, 2) a culture conducive to learning, and 3) an emotionally comfortable atmosphere for all participants. Any participant or accompanying family member/guardian/friend whose participation inhibits any of the three above-named objectives may be required to leave class, either temporarily or for the remainder of the course. This decision is at the discretion of the Spanish Language in Play Instructor and/or Program Director.

- *Parent/Toddler Classes (18-36mos):* \$15 discount is applied for siblings 15mos - 4y, 11mos
- *Parent/Preschooler Classes (36mos - 5y 11mo):* \$15 discount is applied for siblings 24mos - 6yrs, 11mos
- *Family Spanish Classes (24mos - 5y 11mo):* \$15 discount is applied for siblings 15mos - 6yrs, 11mos

Attendance of additional adults at Parent/Child Spanish Language in Play Classes:

The more people who use Spanish with your child, the better! Therefore, SLiP allows up to two(2) adults to attend per family.

- Additional adults may participate in the course for an additional fee, space permitting. Please check with the

Program Director or your individual teacher to determine if space permits.

• For one-time/special circumstances when additional adult attendance is requested, please check with your individual instructor or program director **prior** to class.

Bounced check/Stop payment policy:

There is a \$30 bounced check or stop payment processing fee.

Liability Waiver for Spanish Language in Play (SLiP) Program:

By registering for a Spanish Language in Play (SLiP) program, the parent and/or guardian agrees to:

- Release Language in Play, LLC, its owners, employees, Instructors, and staff from all Liability for injury to his/her child from his/her child's participation in the SLiP program.
- Allow Language in Play, LLC to use the name and likeness in photographs and/or video of his/her child for advertising, promotional, and teacher education purposes without compensation to his/her child or his/herself.